

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: Together Learning Center-Northern Valley Pre-School	Center ID#: 02TOG0001	County: Bergen
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Address: 219 Washington Avenue	City: Dumont	Zip Code:	Email:
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Phone: 201-384-1220	Fax:	Initial Inspection: 1/14/2014	License Status: Regular-4/13/2015
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Due Date(s):*	1/28/2014	3/7/2014	5/17/2014	11/16/2014	12/2/2014	3/10/2015
Date(s) Reinspection:	2/21/2014	5/2/2014	11/6/2014	11/25/2014	2/23/2015	3/6/2015
Due Date(s):*						
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Center is in compliance with requirements as of: transferred **Reinspection occurs on or soon after due date*

violations transferred to renewal 2015 report

Renewal ☐
 Initial ☐
 Monitor ☒
 Increase ☐
 Age Change ☐
 Relocation ☐
 New Sponsor ☐
 Space Evaluation ☐
 Complaint # ☐

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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Supervision, Staff/Child Ratios & Space

11/25/2014	11/25/2014	<input checked="" type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
1/14/2014	2/21/2014	<input type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations.

Notes: Staff continually walk out of classrooms leaving children unsupervised by a staff member at all times, including at off site locations.

1/4/2014	2/21/2014	<input checked="" type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations.
		<input type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:

		<input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 7. Post the center's license in a prominent location in each building.
		<input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity.

Notes:

2/23/2015	transferred	<input checked="" type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
1/14/2014	5/2/2014	<input type="checkbox"/> 10. Ensure the children's health, safety and well-being.

Notes: A 3 year-old child in room 4 was walking around the room and playing while drinking a bottle. Bottles and beverages must be consumed when children are seated at a table. Abated 2/21/14. 2/21/14; cited. Remove electric portable heaters from centers.

Activities & Discipline

Note: If number is checked, see attachment page(s) for clarification.

11/6/2014	transferred	<input checked="" type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities.
11/25/2014	transferred	<input type="checkbox"/> 12. Provide age-appropriate time frames for each activity.
11/25/2014	transferred	<input type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.
1/14/2014	transferred	<input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
		<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.

Notes:

		<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
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Nutrition & Rest

		<input type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
		<input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

Administration & Parent Involvement

		<input type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
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Program Records

1/14/2014	11/6/2014	<input type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
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Notes:

1/14/2014	11/6/2014	<input type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
1/14/2014	5/2/2014	<input type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
5/2/2014		<input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.

Notes: Submit transcripts with course description for head teacher.

1/14/2014	transferred	<input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
1/14/2014	transferred	<input type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
1/14/2014	transferred	<input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
1/14/2014	transferred	<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prerel/prerel.html

Sanitation & Diapering

1/14/2014	transferred	<input checked="" type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
1/14/2014	transferred	<input checked="" type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
1/14/2014	transferred	<input checked="" type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

Health & Fire Safety

		<input type="checkbox"/> 37. Obtain and maintain on file a current health certificate.
1/14/2014	transferred	<input type="checkbox"/> 38. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 39. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 40. Ensure the center's fire protective systems are operative at all times.
11/25/2014	transferred	<input type="checkbox"/> 41. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
11/25/2014	transferred	<input checked="" type="checkbox"/> 42. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes: Remove cleaning supplies from back hall exit area. cite 1/14/14 abated 2/21/14

		<input type="checkbox"/> 43. Ensure that illuminated exit signs and emergency lighting are operable at all times.
1/14/2014	11/25/2014	<input type="checkbox"/> 44. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 45. Remove excess storage and/or combustibles from the furnace room.

Bathroom & Kitchen Facilities

		<input type="checkbox"/> 46. Ensure all toxic substances and medications are inaccessible to children.
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Notes:

Building Maintenance

1/14/2014	transferred	<input checked="" type="checkbox"/> 47. Keep all surfaces clean and in good repair.
Notes: Remove diaper mat in the bathroom. It is ripped and dirty. Repair bathroom stalls there is rust present.		
		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
1/14/2014	transferred	<input checked="" type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:

Notes:

1/14/2014	transferred	<input type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
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Notes: Secure television, computer monitors, and microwaves to stable surfaces with straps or hardware.

Outdoor Play Area, Equipment and Maintenance

		<input type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
1/14/2014	11/6/2014	<input checked="" type="checkbox"/> 53. Take necessary action to remove outdoor hazards.

Notes:

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Elisa Lombardo 1/14/2014; Jennifer Thiel 5/2/2014

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
3	1/14/2014	2/21/2014	Staff in room 4 gave a wrong count as to how many children were in her care.	Delete
34	1/14/2014	transferred	Center must clean and disinfect tables before meals.	Delete
35	1/14/2014	transferred	Children played with toys after having their hands washed, and immediately prior to lunch. Ensure children's hands washed immediately prior to meals without touching additional surfaces that may have not been sanitized.	Delete
36	1/14/2014	transferred	Staff handled toys after hand washing and immediately prior to serving children's lunch.	Delete
47	1/14/2014	transferred	Center, walls, floors, rugs, cabinets, toys and all surfaces are all heavily soiled with dirt, and stains. Provide outlet cover for uncovered outlets.	Delete
49	1/14/2014	transferred	Walls throughout the center are splattered with food and dirt, and must be cleaned and painted. Wall where paint is peeling must be repainted. Ensure that all floor tiles are replaced that are cracked or missing throughout the center.	Delete
53	11/14/2014	11/6/2014	Remove metal poles from playground Remove rolled up turf from playground Remove all garbage and debris from playground Note: 2/21/14-Playground was unable to be inspected due to snow covering	Delete
1	11/6/2014	11/6/2014	On the day of the inspection there was only one staff person with 13 children ages 3-8 years-old. The second staff person left the center to go home and come right back. The staff person returned within 10 minutes of the inspection.	Delete
11	11/6/2014	transferred	One the day of the inspection there were no activities provided for the children. Staff said that they were going to get ready for lunch. It was 10am and the children were roaming the classroom.	Delete
1	11/25/2014	2/23/2015	Provide 2 staff to work with the children: when 6 or more children are present. On the day of the inspection there were 8 children present with 1 staff at the center, ages 3 to 5 years-old.	Delete
42	11/25/2014	transferred	Ensure that all exit door is easily operable. The back door to the playground was extremely difficult to open. 2/23/15 Egresses were blocked with snow and ice. Reported to local fire official. Landlord began removal of snow and ice during the inspection. ok 2/23/15	Delete
9	2/23/2015	transferred	Label all classrooms.	Delete